



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

CONTRACT USER GUIDE
PHOTOGRAPHERS
MASTER PRICE AGREEMENT (“MPA”) #214
BID SOLICITATION # 7548511
CONTRACT TERM 5/1/14 – 3/31/2017
WITH NO OPTION(S) TO RENEW FOR ANY ADDITIONAL RENEWAL YEAR
TERM(S)

BACKGROUND:

MPA #214 provides freelance photographers for digital images in various formats as assigned; and for unlimited use in print and online by all State Agencies.

WHO CAN USE THIS CONTRACT:

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

STATE AGENCIES ARE REQUIRED TO:

- Solicit a Minimum of 3 (three) Written Quotes for Each Project. Of the 3 (three), at least one Certified Minority Business Enterprise should be solicited whenever possible; MPA Award Webpages identify MPA Purchase Orders that are a Certified Minority Business Enterprise at the time of award (Ref: Purchases Business Processes <http://www.purchasing.ri.gov/StateAgencyInfoCenter/AgencyLogin.aspx>).

WORK ORDER CAPS and PAYMENT TERMS:

- Payment will be on a time and material basis, with the rates to be listed on the Purchase Agreement.

**AGENCIES SHOULD BE AWARE OF THE FOLLOWING CONDITIONS;
CONTAINED IN THE ORIGINAL SOLICITATION:**

Vendor shall not bill more than one shooting fee for attendance at any assignment regardless of the number of departments that may use the images, products or services authorized by this agreement. Billing is preferred per assignment. Weekly billing is acceptable, but not less than once per month. Note that this MPA now includes line items for print rates and other formatted products in addition to shooting rates. Review all data including terms and conditions. For additional clarification or questions and concerns contact the buyer directly (listed below).



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Review the [Bid Solicitation #7548511 for Specifications](#) and the Purchase Award Terms and Conditions.

VENDOR AWARDS CONTACT INFORMATION:

Purchase Order # 3376856

Vendor Name: Michael Salerno

New Accounts

Contact Name: Michael Salerno
Tel: 401-270-1404
Email: salernomichael@ymail.com

Purchase Order # 3376860

Vendor Name: Giblin & Company Photography

New Accounts

Contact Name: Joe Giblin
Tel: 401-639-5489
Email: joe@joegiblin.com

Purchase Order # 3376855

Vendor Name: Jeffrey A. Morse Photography

New Accounts

Contact Name: Jeffrey Morse
Tel: 401-413-5528
Email: jmorse9622@aol.com

Purchase Order # 3376858

Vendor Name: Peter Goldberg Photography

New Accounts

Contact Name: Peter Goldberg
Tel: 401-722-4914
Email: peter@petergoldbergphoto.com

Purchase Order # 3376859

Vendor Name: Images by Jess

New Accounts

Contact Name: Jessica Vescera
Tel: 401-284-1863
Email: jlvescera@verizon.net



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Purchase Order # 3376857

Vendor Name: Connie Grosch

New Accounts

Contact Name: Connie Grosch

Tel: 401-339-1474

Email: cg@conniegrosch.com

ALL ATTACHMENTS ARE DENOTED BY ☒, AND APPEAR IN THE FOLLOWING ORDER:

- CONTRACT USER GUIDE
- CHANGE ORDER TO ORIGINAL PURCHASE
- ALL PRIOR CHANGE ORDERS TO ORIGINAL PURCHASE (sequential order is most recent to #1)
- ORIGINAL PURCHASE AWARD (VENDOR AWARD)
- VENDOR AMENDMENT/S
- PRODUCT AND PRICING (IF NOT INCLUDED ON PURCHASE ORDER)
- SPECIAL INSTRUCTIONS
- TERMS AND CONDITIONS
- SUPPLEMENTAL ANALYSIS INFO – SEE MPA SEARCH RESULTS WEBPAGE
- OTHER – DESCRIPTION:

DIVISION OF PURCHASES CONTACT:

Name: J. Anthony Cowell Jr.

Title: Buyer II

Tel: 401-574-8114

Email: John.Cowell@purchasing.ri.gov