



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 01-MAR-16
BID NUMBER: 7550357
TITLE: PIANO RENTAL PROGRAM - RHODE ISLAND COLLEGE

BLANKET START : 01-APR-16
BLANKET END : 31-MAR-22
BID CLOSING DATE AND TIME: 28-MAR-2016 10:00:00

BUYER: Mosca, Gary
PHONE #: 401-574-8124

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 RIC-PURCHASING
 600 MOUNT PLEASANT AVENUE
 PROVIDENCE, RI 02908
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 RIC-PURCHASING
 600 MOUNT PLEASANT AVENUE
 PROVIDENCE, RI 02908
 US

Requisition Number: 1451854

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at doa.purquestions3@purchasing.ri.gov no later than Monday, March 14, 2016, 4:00 PM (ET), in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation

Line	Description	Quantity	Unit	Unit Price	Total
1	Piano Rental Program – Rhode Island College, in accordance with attached specifications. Blanket/Contract Requirements: 4/1/16 – 3/31/22, with a two year renewal option. Note: Award determination will be based on contract dates 4/1/2016 – 3/31/2022. Renewal option years will not be included for evaluation. Complete and submit the attached Pricing Spread Sheet with your proposal. PIANO RENTAL PROGRAM - RIC , Per attached Specifications - BLANKET PERIOD: 4/1/16 - 3/31/2022 WITH A TWO YEAR OPTION TO RENEW	1.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

RHODE ISLAND COLLEGE

MUSIC THEATRE & DANCE

**PIANO RENTAL AGREEMENT FOR THE PERIOD 4/1/16 – 3/31/22 WITH AN OPTION TO RENEW
FOR TWO YEARS**

Solicitation 7550357

The Rhode Island Department of Administration, Division of Purchases, on behalf of Rhode Island College are soliciting bids from qualified vendors for the Rhode Island College Music Department's multi-year Piano Rental Program.

The Rhode Island College Music, Theatre & Dance Department prepare students to perform at a professional level, successfully compete in their chosen professional fields, and to pursue advanced graduate studies. This agreement allows RIC to provide skilled music educators and students with the proper teaching tools they require to succeed.

This rental agreement is for the period of April 1, 2016 – March 31, 2022 with a two year option to renew.

The piano rental agreement in place consists of the following thirteen pianos:

Make	Model	Year	Primary Use
Everett	Consol	1981	Classroom
Kawai		2003	Classroom
Kawai		2005	Brass Studio
Kawai	506, 44" upright	2006	Classroom
Kawai		2004	Piano Studio
Kawai		2004	String Studio
Kawai		2005	Brass Studio
Kawai		2005	Practice/Lessons
Mecklenburg	48" upright	N/A	Faculty Studio
Kawai	K18E, 44" upright	2005	Practice/Lessons
Kawai	UST8, 46" upright	2003	Practice/Lessons
Kawai	K18E, 44" upright	2005	Practice/Lessons
Kawai	UST8, 46" upright	2005	Piano Lessons

The college is seeking proposals to update the pianos currently under the current rental agreement.

The College requests all pianos be in acceptable working condition and not older than 5 years.

Provide Rental pricing per year to for the following types of pianos with requested features included.

Upright Pianos -
Quantity - 8

Features:

- Sturdy Back Assembly for Stability
- Angled Music Rack for Support
- Reinforced Bench for Durability
- Lid and Fallboard Locks
- Solid Spruce Soundboard
- Reinforced Hammers
- 5 Post Back Frame

Grand Pianos -
Quantity - 2

Features:

- Solid Spruce Soundboard
- Full Sostenuto Pedal
- Adjustable, Sliding Music Rack
- Under Felted Hammers
- Tapered Soundboard (option)
- Duplex Scale (option)

Digital Pianos -
Quantity - 3

Features:

- Wooden Key Actions
- USB Digital Audio
- Built In Lesson Songs (optional)
- Song Recorder
- Feel/Tone of Grand Piano
- Graded Hammers
- Touch Key

This agreement is to include the following:

1. Awarded vendor is to provide piano tuning at the minimum of three (3) times per year per piano.
2. Loading and unloading of pianos by awarded vendor to insure proper care and void damage.
3. Periodic scheduled inspections to insure proper maintenance and use.
4. The college will be reimbursed for any damages to the facility when removing or delivering pianos.

****See Attached Cost Proposal Pricing Spreadsheet.**

End.

Solicitation 7550357

Titled: Piano Rental Program - Rhode Island College

Bid Opening Date & Time:

Blanket/Contract Requirements: 4/1/2016 - 3/31/2022, with a two year option to renew at the sole discretion of the State

Pricing Spread Sheet: Provide Pricing on this form and submit with proposal.

Award will be evaluated on contract dates 4/1/2016 - 3/31/2022.

Option Years will be for informational purposes only and not included in evaluation.

Line	Description/Piano Make	Provide Model	Provide Model Year	Quantity	Unit	Unit Price	Total
1	4/1/16 - 3/31/17 Upright Pianos Rental			8	Year		
2	4/1/17 - 3/31/18 Upright Pianos Rental			8	Year		
3	4/1/18 - 3/31/19 Upright Pianos Rental			8	Year		
4	4/1/19 - 3/31/20 Upright Pianos Rental			8	Year		
5	4/1/20 - 3/31/21 Upright Pianos Rental			8	Year		
6	4/1/21 - 3/30/22 Upright Pianos Rental			8	Year		
7	Option Year #1: 4/1/22 - 3/31/23 Upright Pianos Rental			8	Year		
8	Option Year #1: 4/1/23 - 3/31/24 Upright Pianos Rental			8	Year		
9	4/1/16 - 3/31/17 Grand Pianos Rental			2	Year		
10	4/1/17 - 3/31/18 Grand Pianos Rental			2	Year		
11	4/1/18 - 3/31/19 Grand Pianos Rental			2	Year		
12	4/1/19 - 3/31/20 Grand Pianos Rental			2	Year		
13	4/1/20 - 3/31/21 Grand Pianos Rental			2	Year		
14	4/1/21 - 3/30/22 Grand Pianos Rental			2	Year		
15	Option Year #1: 4/1/22 - 3/31/23 Grand Pianos Rental			2	Year		
16	Option Year #1: 4/1/23 - 3/31/24 Grand Pianos Rental			2	Year		
17	4/1/16 - 3/31/17 Digital Pianos Rental			3	Year		
18	4/1/17 - 3/31/18 Digital Pianos Rental			3	Year		
19	4/1/18 - 3/31/19 Digital Pianos Rental			3	Year		
20	4/1/19 - 3/31/20 Digital Pianos Rental			3	Year		
21	4/1/20 - 3/31/21 Digital Pianos Rental			3	Year		
22	4/1/21 - 3/30/22 Digital Pianos Rental			3	Year		
23	Option Year #1: 4/1/22 - 3/31/23 Digital Pianos Rental			3	Year		
24	Option Year #2: 4/1/23 - 3/31/24 Digital Pianos Rental			3	Year		

RHODE ISLAND COLLEGE
AGREEMENT

This memorandum of understanding is between: Rhode Island College, hereinafter SCHOOL and () hereinafter DEALER, we agree that:

The School shall:

1. Maintain pianos in an appropriate environment and pay for damages other than normal wear and tear.
2. () the right to use the SCHOOL name in advertising as solely determined by the SCHOOL in consultation with ().
3. In consultation with (), allow free of charge advertising space in concert programs, bulletins, calendars, and other media as deemed appropriate by the SCHOOL.
4. School shall carry replacement insurance coverage for the loaned pianos in the event of fire or other unforeseen event that may significantly damage the loaned pianos.
5. VENDOR () will be responsible for freight/delivery charges to SCHOOL () for the loaned pianos
6. Payments will be made one time per year and will be adjusted for the number of pianos chosen by the SCHOOL and ().
7. SCHOOL shall notify if pianos are moved, within the school, to locations different than listed in exhibit A.
8. Pay annual use fee of \$ _____.
9. VENDOR () shall:
 - Supervise loading and unloading of loan pianos to guard against damage.
 - Periodically and at times agreeable to SCHOOL, inspect pianos to insure proper maintenance and use.
 - Conduct the on-site piano sale in accordance with a high standard of advertising and business practices.
 - Reimburse the SCHOOL for any damages to the facility when removing or delivering the pianos.
 - Remove old pianos.

GENERAL:

1. The SCHOOL, faculty, and students may purchase a piano(s), noted in EXHIBIT "A", at special discount prices as negotiated with (Awarded Vendor) _____ (Awarded Vendor) _____ will replace sold pianos with same or similar models as sold.
2. Disputes relating to this agreement shall be resolved by the parties involved through problem solving or through other means as reasonably determined by the SCHOOL and (_____).
3. This agreement is in exclusive agreement between the SCHOOL and (_____). No additional or concurrent sales may be conducted by other agents or parties without written consent of both parties.
4. The term of this agreement shall be on or about (_____) through (_____).
5. The loaned pianos will be exchanged on or about the month of March of each year.

The signatures below indicate agreement between said parties. Modifications to this agreement must be mutually agreeable and made in writing. Either party may terminate this agreement upon 60 days written notice.

For the SCHOOL:

Date: _____
Vice President of Academic Affairs
Rhode Island College

For the DEALER:

Date: _____
Awarded Vendor

Exhibit A - Sample

Qty.	Make	Model/Description	Location	School Price	Extended Price	Extension
2		Grand				
8		Uprights				
3		Digitals				
				Digitals		
				Grands		\$
				Uprights		\$
				Grand Total		\$
TOTALS						

Rhode Island College will provide room locations upon award.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island
Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill
Providence, RI 02908

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.