



DATE: 11/26/24

Addendum# 1

BID NO.: 101437
OPENING: 12/11/24 @ 11:00am
COMMODITY: Moving Services

BID101437 - Vendor Question & Answers

1. Invoicing: Standard hours of operation are 7:30 to 3:30:

Question: Does the 8 hours include any traveling time from our location to Central Receiving & return back to our location – or are we to figure in our crews travel time into the 8-hour billing cycle only (NO TRAVEL TIME)?

Answer - No, There is no travel time included in the (8) hours.

The (8) hours begins when the crew arrives at Central Receiving and ends when the crew leaves the Central Receiving warehouse at the end of day. No travel time is included in the (8) hour work shift.

2. Foreman requirement:

Question: Is it required to provide a dedicated foreman (same person) to supervise the crew each time? Are you looking for the same foreman & crew each requested day?

Answer - Yes, the crew is required to have the same person in the foreman role daily. This person will be responsible to supervise the crew which can be defined as a minimum of 2 workers and can be adjusted based on our discretion.

There is no requirement to have the same crew members daily, however, it is encouraged to keep the same crew as this will assist the ease of operation.

**THE
UNIVERSITY
OF RHODE ISLAND**

**DIVISION OF
ADMINISTRATION
AND FINANCE**

THINK BIG  WE DO™

PURCHASING DEPARTMENT

210 Flagg Road, Kingston, RI 02881 USA

p: 401.874.2171

f: 401.874.2306

uri.edu/strategic-procurement/purchasing



3. Insurance requirements:

Question: Can you inform us of the liability limits that are required. Are they in excess of 1-M, are you requiring coverage to 3-M for general liability?

Answer - Our standard insurance requirements will apply:

Since your team will be working on campus we will need a certificate of insurance:

Certificates of Insurance covering Liability and Property Damage, Workers Compensation and Automobile Liability Insurance in the amounts set forth in the University of Rhode Island Board of Trustees General Terms and

Conditions (<http://web.uri.edu/purchasing/>)

Naming the University of Rhode Island, the URI Board of Trustees, and the State of Rhode Island as additional insured.

Purchasing Department
The University of Rhode Island

Rev. 6-7-24