



DATE: 2/10/23

Addendum # 1

BID NO.: 101234
OPENING: 2/16/23 – 1:00 PM
COMMODITY: MULTI-MEDIA SUPPORT FOR URI COMMENCEMENT

Due to the late release of this addendum, the bid opening date has been changed:

From: 2/14/23 – 1:00 PM

To: 2/16/23 – 1:00 PM

The sign-in sheet from the mandatory pre-bid conference is attached.

The following questions were submitted by the deadline listed in the bid solicitation and the corresponding answers are below.

Questions:

Q1: Section 1 Timeline Arts and Sciences is listed as 3 PM start, the schedule received at the pre bid meeting lists Noon. Which one is correct?

A1: Arts and Sciences will begin at noon.

Q2: In years past Keaney has been a remote viewing site, is it not one this year for the main ceremony or Arts and sciences?

A2: That is correct.

Q3: Section 3.4 D 1. "All recorded, publicly displayed, or streamed video must have visible closed captions present." At the pre bid meeting it was discussed that open caption was not required for the maid ceremony or Arts and Sciences and the A.I. of the streaming service would caption for the streaming.

Just want to confirm, we do not need to provide open caption.

A3: Correct- no visible caption on event venue screens.

Spec shouldChange wording to: " All video must have closed captioning enabled for the livestream"

Q4: Section 3.5 C 3. "One ethernet connection will be pulled by the contractor to provide main connectivity for WRIU." Would the ethernet connection not be pulled by University Information Services? Or is it simply a port off a network switch we provide?

A4: URI provides a switch to convert the fiber connection, one port must be left available for WRIU

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**DIVISION OF
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Q5: The video wall will require a nonrefundable deposit to hold for the event, and if canceled with less than 7 days' notice the entire 100% fee will be due. Will the University provide this deposit and payment is canceled within this time frame?

A5: The payment terms for the University of RI are N30 upon completion of services. If it is demonstrated that no other alternative is available for a specific circumstance, the University will work with the awarded vendor if it can be proven that no alternatives to video rentals without the described penalties. Any conditional agreement however is subject to review an approval of the University after the apparent low bidder is determined and may result in disqualification of the terms cannot be agreed upon

Q6: The video wall is hardwired for 3 Phase 208v power, last year this was able to be provided, is it available again this year? Otherwise, it will need to use either the on-board generator, or another generator parked off the quad.

A6: The power on the quad for the TV truck is 208v 3 phase. 125 Amps for this year.

Q7: The company that had provided the 27' trailer the previous year is no longer in business, would a 23'x13' with better spec be acceptable as they are getting very difficult to source. The spec is attached.

LED Trailer Video https://youtu.be/7-pue_VqMMI

A7: While we would prefer a 27ft wide screen we will accept the 23ft wide screen if it is the largest available.

Modification to the Specifications:

The bid solicitation called for a breakdown of pricing for each venue. Please disregard this request.

Please include separate pricing for the screen and trailer which demonstrates both the awarded vendors cost and mark-up if applicable. This will serve as a basis for renegotiation of pricing if there needs to be a change in the delivered screen and trailer at a later date due to availability.

Other clarifications that resulted from the pre-bid are as follows.

- Specified time for load-in on Friday. The facilities team has recommended load in time to be done no later than noon on Friday.
- Also attached are photos of the venues and a copy of the Commencement schedule.

Tracey Angell, Director
Purchasing Department
The University of Rhode Island

Rev. 9-1-15



"MANDATORY" PRE-BID CONFERENCE SIGN-IN SHEET

Mandatory pre-bid conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

BID NUMBER:	101234	PURCHASING REPRESENTATIVE:	Tracey Angell
BID TITLE:	Multi-Media Support for URI Commencement		
LOCATION:	URI Ryan Center, Kingston RI		
PRE BID DATE AND TIME:	1/31/23 - 10:30 AM	PRE BID END TIME:	11:15

Company Name:	Representative:	Email Address:	Phone Number
URI	Tracey Angell	URIPurchasing@uri.edu	401-874-2171
URI	Katie Babula	ITS - AV	401-874-2974
PMA	Peter Archambault	Peter@PMAAV.com	401-421-6221
Ryan Center	Lexi O'Connell	loconnell@theryancenter.com	800-885-4868
Fac Attr/Treehouse	Todd Snow	TSnow@attrtreehouse.com	401-751-3121
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PMA	Tim Lubante	tkatimo@gmail.com	502-641-1943
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URD - Fac Ops	Bonnie Jacob	BJacob@ORJ.EDU	401-864-7777
URI	Shana Greene	SGREENE@URI.EDU	874-2024

Ryan Center



Keaney



Quad





Weekend Schedule

Date	Time	Event	Location
Thursday May 18	11am	ROTC Commissioning Ceremony	Edwards Auditorium
	3pm	University Academic Excellence Awards	Edwards Auditorium
Friday May 19	5pm	Graduate School Ceremony	The Ryan Center
Saturday May 20	10am	Main Commencement Ceremony	URI Quadrangle
	12pm	College of Arts and Sciences	URI Quadrangle
	3pm	College of Nursing	Keaney Gymnasium
	4pm	College of Health Sciences	The Ryan Center
	9am	College of Business	The Ryan Center
Sunday May 21	11am	Alan Shawn Feinstein College of Education and Professional Studies	Keaney Gymnasium
	12:30pm	College of the Environment and Life Sciences	The Ryan Center
	2:30pm	College of Pharmacy	Keaney Gymnasium
	4:30pm	College of Engineering	The Ryan Center