

DR Rhode Island Department of Revenue
Lottery Division



August 21, 2025

FAILURE TO COMPLY WITH ANY OF THE REQUIREMENTS OF THIS SEALED BID MAY RESULT IN DISQUALIFICATION

The Rhode Island Lottery is seeking bids for: **SNOW PLOWING AND SANDING**. Please forward sealed bids to:

**Rhode Island Lottery
1425 Pontiac Avenue
Cranston, RI 02920
Attention: Director Mark Furcolo
Bid No. 25-05 (Sealed Bid)**

(Please include the above information on envelope)

One vendor will be selected

Snow Plowing:

Complete area* for 2" to 5" **PER STORM** \$ _____

Complete area* for 5" to 10" **PER STORM** \$ _____

Complete area* for over 10" **PER STORM** \$ _____

Sand / Salt application:

Complete area* per application, SEE IMPORTANT NOTE BELOW \$ _____

*Complete area is defined as the main parking lot area and the gated lot area (access to the gated lot needs to be coordinated with the Lottery point of contact)

SAND / SALT APPLICATION NOTES FOR FREEZING AND ICY PARKING LOT CONDITIONS:

- **Weekdays (from 7:00 AM to 5:00 PM, Monday through Friday), sand/salt application will be at the request of the Lottery.**



- Weekdays during nighttime hours (5:00 PM TO 7:00 AM), Vendor discretion for sand/salt application is allowed – ONE TIME PER STORM.
- Weekends (Friday from 5:00 PM through Monday 7:00 AM), Vendor discretion for sand/salt application is allowed – ONE TIME PER STORM.
- Pre-treatment application is allowed after communication of the treatment plan to the Lottery. Pre-treatment application will be invoiced at the salt/sand application rate unless otherwise noted on this bid.

Additional salt/sand applications during nighttime hours and on weekends will be at the request of the Lottery.

HOURLY RATES – WORK COMPLETED ONLY IF REQUESTED BY THE LOTTERY :

Labor and Equipment required to relocate snow on the property	\$ _____/hour
Labor and Equipment for shoveling/snow blowing of walkways	\$ _____/hour

Additional Bid Information:

- **24/7 service** to the building **IS REQUIRED**
- Plowing of the main parking lot **must be completed before 5:30 AM**. Gated parking lot **must be plowed between 9:00 AM and 2:00 PM**.
- Measurements and Payments to be made on snow accumulation, determined by the National Weather Service at T.F. Green State Airport in Warwick, RI
- Vendor will be responsible to stake the plowing area prior to the winter season to avoid damages to curbing, road edges, etc.
- Plowing will be automatic when snow reaches 2”
- An adequate **communication system 24/7 is MANDATORY** between the RI Lottery and vendor via phone, text & email

QUESTIONS: Contact Terri Kiernan or Michael O’Rourke at 463-6500

****MANDATORY SITE VISIT BEFORE SUBMITTING PROPOSAL– to make an appointment please contact:**

Terri Kiernan at (401) 463-6500

BIDS DUE: September 4 , 2025 by 11:00 AM

NOTE: Please include Bid Number #25-05 on the envelope. **Do Not Fax or Email Bid.** Bid should be labeled with Bid number on the envelope and mailed, hand delivered, or delivery service to the above address.

FOR ADDITIONAL INFORMATION - PLEASE REVIEW THE "PREVIOUSLY ASKED QUESTIONS & ANSWERS" AT THE END OF THIS DOCUMENT (Page 5 & 6).

Please **include** three (3) references with names, addresses, and telephone numbers.

Insurance Certificate **MUST ACCOMPANY** Bid Proposal.

VENDORS NAME: _____

CONTACT PERSON: _____

TELEPHONE: _____

EMAIL ADDRESS: _____

CHECKLIST

- Insurance Certificate must be submitted with Bid proposal.
- Please include three (3) references with names, addresses and telephone numbers.
- Include confirmation that vendor has registered as a State vendor at www.purchasing.ri.gov
- Prior to the final award of a bid, a successful out-of-state vendor providing services MUST file a Certificate of Authority at www.sos.ri.gov and provide confirmation.

IMPORTANT NOTIFICATIONS

All proposals are developed and submitted at the vendor's sole risk and expense. The Rhode Island Lottery shall not be responsible for any such costs or expenses incurred by a vendor.

Vendors are advised that all materials submitted to the Rhode Island Lottery for consideration in connection with a proposal are subject to the Rhode Island "Access to Public Records Act" as codified in R.I. Gen. Laws §38-2-1, et seq. and may be released for public inspection upon request once an award has been made. Any information that the vendor believes are trade secrets or commercial or financial information which is of a privileged or confidential nature should be clearly marked as such, but vendors are advised that the Rhode Island Lottery may release records marked confidential by a vendor upon a public records request if the Rhode Island Lottery determines the marked information is subject to disclosure under the Access to Public Records Act.

The Rhode Island Lottery reserves the right not to award a bid based solely on cost and may award a bid based on a combination of quality of product, services, and experience of the vendor, as well as participation in Minority Business Enterprises ("MBE"), Woman Business Enterprises ("WBE"),

Disability Business Enterprise (“DisBE”), or Veteran Business Enterprise (“VBE”). In order to participate in the State of Rhode Island’s MBE/WBE/DisBE/VBE Programs, vendors must be certified by the State of Rhode Island, Department of Administration, Office of Diversity Equity and Opportunity (ODEO) or the Governor’s Commission on Disabilities. It is important that vendors include in their proposal that they are certified as MBE,WBE, DisBE or VBE so that the Rhode Island Lottery can consider this when reviewing all proposals.

The Rhode Island Lottery reserves the right, without liability, to reject any and all proposals at any point prior to the award of a bid contract.

(If applicable) Before the Rhode Island Lottery makes an award to the apparent successful bidder, that bidder may be required to submit a pre-production sample within _____ of the request. Failure to timely submit a required pre-production sample that is satisfactory to the Rhode Island Lottery may result in that bidder not receiving the award.

By submitting a proposal, the vendor agrees that the price quoted will be the maximum in effect during the agreement period, inclusive of all costs and fees. Bid price shall be net F.O.B. Destination unless otherwise noted and agreed to by the Lottery in writing. Any price decline at the manufacturer’s level shall be reflected in a price reduction to the Rhode Island Lottery.

Submitted proposals shall be irrevocable for a period of 30 days following the bid proposal deadline, and may not be withdrawn without express written consent of the Rhode Island Lottery. No substitutions of goods will be allowed after the contract award, unless specifically agreed to by the Rhode Island Lottery in writing.

The purchase of any goods or services by the Rhode Island Lottery under an award is subject to the availability of funds and the State of Rhode Island’s General Conditions of Purchase (220-RICR-30-00-13).

With respect to an award for goods, the Rhode Island Lottery shall accept only the quantity ordered. The vendor is responsible for any overage.

All vendors must include, with their bid, confirmation that they have registered as a State vendor on the State Purchasing website – www.purchasing.ri.gov.

Foreign corporations, LLC’s and LLP’s are required to register and be in good standing with their home state’s Secretary of State. In addition, if travel to and services are to be provided in Rhode Island, they must register with the Rhode Island Secretary of State.

Prior to the final award of a bid, a successful out-of-state vendor(s) providing **services** will be required to file an Application for Certificate of Authority as a Business Corporation/Foreign Business Corporation at the Rhode Island Secretary of State’s website – www.sos.ri.gov and must remain a member in good standing. This will require an initial filing fee as well as yearly filing.

Government/Non-Profits are required to register and be in good standing with their home state’s Secretary of State.

Rhode Island corporations, LLC's, LLP's and non-profits are required to register and be in good standing with the Rhode Island Secretary of State.

Prior to the final award of a bid, a successful vendor must complete and return a W-9 form, which will be supplied by the Rhode Island Lottery.

RHODE ISLAND LOTTERY
SNOW PLOWING & SANDING BID
BID #24-09
PREVIOUSLY ASKED QUESTIONS & ANSWERS

Q: Is the vendor required to shovel walkways?

A: Shoveling walkways is typically done by the Rhode Island Lottery's Maintenance Department. However, there may be times when Lottery Maintenance is unable to shovel so we've included a bid item for shoveling. Please note this work is not normally required and would only be done **at the request of the Rhode Island Lottery** (Refer to Page 2 of Bid specs "Per Lottery Request Only – Hourly Rates" and "Labor and Equipment for shoveling/snow blowing of walkways").

Q: Would the vendor be required to pre-treat asphalt with salt before a known storm?

A: No. In recent years our plowing vendors have not pre-treated the asphalt. With that stated, we are not opposed to pre-treating if it will aid in the snow removal process and/or could potentially be all that's required (eliminate the need for plowing) for certain storms. Pre-treatment is considered a salt application **prior** to precipitation starting (See Page 2 of Bid spec) to include a per application pre-treatment price. Please note – pre-treatment will only be completed after communicating the treatment plan (salt, plow, etc.) with the Lottery.

Q: Could the vendor leave their equipment on the Rhode Island Lottery's property all winter?

A: Vendor is allowed to leave one piece of equipment (Bobcat) on the Rhode Island Lottery's property. However, the vendor would be responsible for any damage, vandalism, etc. that may occur while the equipment is on Lottery property.

Q: Would you be able to let me know what is required on the insurance certificate or is a general certificate ok; and if awarded the contract then supply a certificate listing the state or the lottery as additional insured?

A: An insurance certificate specifying commercial general liability, commercial auto liability and workers' compensation is required to be submitted with the bid. If you are the successful vendor, the "Additional Insured" requirement is as follows:

Rhode Island Lottery and the State of Rhode Island as additional insured on both the Commercial General Liability (CGL) and Commercial Automobile Liability coverage. The additional insured status on the subcontractor's CGL policy shall apply as primary and non-contributing coverage, and also be included within the completed operations coverage found in the CGL policy form. A waiver of subrogation favoring the RI Lottery and the State of Rhode Island shall apply on all insurance coverage.