



City of Pawtucket, RI

***** Addendum #1 *****

RFP # 25-019 - Small Business Marketing & Promotional Services

November 12, 2024

The attention of bidders submitting proposals for the above-referenced project is called to the following Addendum to the Request for Proposals indicated above. The items set forth herein, whether of omission, addition, substitution or other change, are all to be included in, and form a part of the proposed Contract Documents for the work.

Inclusion of this Addendum must be acknowledged in the spaces provided in the document entitled "Request for Proposals 25-019 - Small Business Marketing & Promotional Services". Failure to acknowledge any and all addenda in the above specified bid form may be cause for rejection of the bids by the Owner on the grounds that it is not responsive.

This addendum consists of two (2) pages.

Item 1: Bid Deadline Revision:

The original RFP submission deadline (section 1.0 of RFP) has been moved to December 3, 2024 at 12:00 PM. The City will accept proposals beginning on November 14, 2024 at 12:00 PM continuously through the new deadline.

Item 2: Transition to Continuous Recruitment Project:

The City of Pawtucket reserves the right to continuously recruit qualified Contractors for the services outlined in this RFP for the duration of the period between November 14, 2024 at 12:00 PM and December 3, 2024 at 12:00 PM.

As a Continuous Recruitment project, bids will not be publicly opened on December 3. They will be evaluated internally and the initial Qualified Contractor(s) List will be sent for approval at the December 12, 2024 Purchasing Board meeting. Contract(s) to follow.

All Contractor(s) added to the Qualified Contractor(s) List must comply with all terms and conditions of this RFP. Status as "added to the Qualified Contractor(s) list" is not a guarantee of work, but bidders must obtain this Status in order to qualify for work. Availability of work shall be on-call, shall be dependent on the number of business who successfully apply for this program and shall be based on the City's internal evaluation of every bidder's qualifications and pricing as written in Section 9.0 of the RFP.



Peter Wingate

Purchasing Director