



PURCHASING DEPARTMENT
TOWN OF JOHNSTON, RHODE ISLAND

REQUEST FOR PROPOSALS

Miscellaneous Highway Materials

Bid Number: BID00000170

Issuing Department: Department of Public Works

Bid Due Date & Opening: December 21st 2022
Time: 10:00 am

Mandatory Pre-Bid Conference: N/A

Place of Delivery: Town Clerk's Office
Johnston Town Hall
1385 Hartford Avenue
Johnston, RI 02919

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The Town of Johnston is seeking proposals for **Miscellaneous Highway Materials**.

RECEIPT AND OPENING OF BIDS

Sealed bids will be accepted at the office of the Town Clerk, Johnston Town Hall, Johnston, RI 02919, until the time indicated on the advertisement for bids and will then be opened and read in at the Conference Room at the Town Hall.

FORM OF BID

Bids must contain the name and proper address of the bidding firm and must be signed by a responsible member of the firm with their signature and official title. Any exceptions to these specifications must be listed on a separate sheet.

SUBMISSION OF BIDS

I. Envelopes containing bids must be sealed and addressed to:

Town Clerk
Johnston Town Hall
1385 Hartford Avenue
Johnston, RI 02919

The bids must be marked with the name and address of the bidder, date and time of bid opening, and name of item in bid call.

Bids must be received prior to the due date and time. Bids received after that time shall be returned unopened. Package must be sealed and clearly marked: **"Miscellaneous Highway Materials"**

The Town is not responsible for accepting any submissions delivered to other town buildings. Bids received prior to the time of opening will be securely kept, unopened until the opening time. No responsibility will attach to an officer or person for the premature opening of a bid not properly addressed and identified.

II. Any bidder may withdraw the firm's bid by written request at any time prior to the advertised time for opening. Telephonic, email or facsimile transmitted bids, amendments, or withdrawals will not be accepted.

III. Unless otherwise specified, no bid may be withdrawn after the date and time of the bid opening. Time is of the essence in this bid and failure to deliver within the time period shall be considered default.



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IV. If any proprietary, trade, brand or manufacturer's name or part number is used herein in describing the required equipment, it shall be understood to indicate the minimum standard of composition and quality desired, and shall not be construed to exclude equipment that equals or exceeds the functional capability and quality of the named equipment. If bids are based on such equivalent equipment, indicate the manufacturer's name, model and number for the equipment and include any literature or other explanation of the equipment's quality or performance.

V. Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after said bid has been opened.

VI. Descriptive materials such as plans, drawings, photographs, written descriptions, and particularly manufacturer's literature that will enable the Town to determine the exact quality, design and appearance of the equipment proposed, shall accompany the bid. All equipment listed, or shown, in the manufacturer's literature, drawings or photographs, and approved by the Town, shall be furnished.

VII. All prices bid must be on the basis of F.O.B. Delivery Point, Town of Johnston. Therefore, shipping costs are to be included within the process quoted. Deliveries must consist only of new merchandise or equipment and shall be made between 7:30am and 3:00pm, or as may be arranged during emergencies.

VIII. Bids received prior to the time of opening will be securely kept, unopened. No responsibility will attach to an officer or person for the premature opening of a bid not properly addressed and identified.

IX. The Finance Director or his designee may waive any or all bids for cause, failure to meet specifications or any reason deemed appropriate. The Town of Johnston reserves the right to reject any or all responses or parts thereof, to waive any informality in them, or accept any bid deemed in the best interest of the Town.

X. An award will be given in writing to the bidder whose offer provides the greatest value to the Town, from the standpoint of meeting specifications and requirements of bidding documents, suitability to purpose, quality, service, previous experience, price, ability to deliver, or for any other reason deemed by the Town to be in its own best interest. Any final analysis or weighted point score does not imply that one bidder is superior to another, but simply, in the Town's judgment the bidder selected appears to offer the best overall solution for our current and anticipated needs. Thus, the result will not be determined by price alone.

Award will be based on, but not limited necessarily to the following (where applicable):

1. Adherence to all conditions and requirements of the bid specifications;
2. Total bid price; (including any discounts), unit bid price, or extended price;
3. General reputation and experience of bidders;
4. Evaluation of the bidder's ability to service the Town;
5. Financial responsibility of the bidder;
6. Prior knowledge of and experience with the bidder in terms of past performance;
7. Needs and requirements of the Town;
8. Experience with the products involved;
9. Bidder's ability to meet delivery and stocking requirements;



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10. Delivery date or service date; and
11. Ordering method.
- XI. After the bid is awarded, all documents pertaining to the successful bid will be available for public inspection in the Town purchasing office.
- XII. If all Bids exceed the available funds, the Finance Director may re-solicit new Bids or enter into competitive negotiations with two or more of the lowest bidders meeting all requirements as outlined.
- XIII. A reasonable inquiry to determine the responsibility of the bidder or offer may be conducted. Failure to promptly supply information related to such an inquiry may be grounds for disqualification of a bidder. All information supplied is confidential.
- XIV. The Town may make such investigations as it deems necessary to determine the ability of the bidder to provide the materials or services, and the bidder shall furnish to the Town all such information and data for this purpose as the Town may request. The Town reserves the right to reject any bid if such bidder fails to satisfy the Town that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.
- XV. Bid price shall be firm; unit price shall include any and all trade discounts. Price shall be inclusive of any freight, handling, delivery surcharges or any other incidental charges. Your bid shall be exclusive of any Federal or State taxes, as the Town of Johnston is exempt from payment of such taxes. A certificate of exemption shall be forwarded to the elected vendor upon request.
- XVI. Delivery shall be made to the Town of Johnston on the "ship to" address of the Purchase Order. Delivery is required within the time stated herein from the date of the issuance of the purchase order, unless otherwise noted. Delivery shall include assembly, servicing and placement of equipment in operable status unless specified otherwise. No deliveries shall become due or acceptable without a written Purchase Order issued by the Town of Johnston.
- XVII. The Department Director, or his designee, shall accomplish inspection and acceptance of materials/equipment purchased for the department.
- XVIII. In case of default, the Town may procure the materials from other sources and hold the bidder responsible for any excess costs occasioned thereby and may immediately cancel the Purchase Order.
- XIX. Bidders are advised that this section of the specifications will be evaluated before the technical specifications. Bids that do not comply with our General Conditions, Bonding, Insurance, Delivery, Bidder Qualifications, Service and Warranty requirements will be immediately deemed non-responsive and shall be immediately rejected without further review of the technical specification.
- XX. Bids not received by the Bid Submittal Deadline are late. Late Bids will be returned to Bidders unopened.



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XXI. No employee, officer or agent of the Town of Johnston shall participate in the selection, the award or administration, of the contract if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when one of the following has a financial or other interest in any firm proposing on or selected for the award:

- (a.) The employee or an officer or agent of the employee;
- (b.) Any member of the employee's immediate family;
- (c.) The employee's business partner; or
- (d.) An organization that employs, or is about to employ, any of the above.

Any questions may be directed via email to Tyler Carney, Assistant Finance Director, at tcarney@johnston-ri.us.

All bidders are responsible for ensuring that no addenda have been made to the original proposal package. All proposal packages and addenda shall be posted to the Town's website and are also available by contacting Tyler Carney, Assistant Finance Director, Town of Johnston at tcarney@johnston-ri.us

Documents Required for Submission with Sealed Bid

- 1. Bid Bond or Certified Bank Check: Must be for 10% of the price of the Bid.

Documents Required if Selected as Winning Bidder

- 2. Performance Bond or Certified Bank Check: Must be for 100% of completed cost of project/service.
- 3. Insurance Binder: A certificate of insurance indicating liability and workers' compensation coverage must be provided.

This is a "prevailing wage" contract. Prevailing Wage refers to the requirements of the Rhode Island General Law 37-13 and the general prevailing rate of pay for regular, holiday and overtime wages to be paid to each craftsman, mechanic, teamster, laborer or other type of worker performing work on public works projects when state or municipal funds are used in excess of \$1,000. Contractors must refer to the applicable Davis Bacon Wage Determination rate schedule available at the Rhode Island Department of Labor and Training website to determine the prevailing wage rates for a public works construction project.



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BID CONTACT FORM:

Name of Bidder (Firm or Individual): _____

Contact Name: _____

Contact Phone Number: _____

Contact Email: _____

Total Amount: (See Attached - Page 11)

Signature of Representative

Title of Representative



**DEPARTMENT OF PUBLIC WORKS
TOWN OF JOHNSTON, RHODE ISLAND**

**SPECIFICATIONS AND PROVISIONS
FOR MISCELLANEOUS HIGHWAY MATERIALS**

1. Bank Run Gravel
2. Washed Sand
3. Processed Gravel
4. Crushed Stone or Crushed Gravel Specifications
5. Pea Stone
6. Hot Mix Asphalt
7. High Performance Cold Patch-Bituminous Material
8. Modified Binder
9. Cold Patching Materials
10. Screened Loam
11. Loam
12. Screened Loam
13. Rip-Rap
14. Winter Sand

Specifications are available in the Office of the Town Clerk located in the Johnston Town Hall, 1385 Hartford Avenue, Johnston, RI 02919.

The bids will be awarded based on the lowest qualified bid price or the responsive bid.

The right to reject any or all bids or parts hereof is hereby reserved. Proposals must be submitted in sealed envelopes with the above noted proper title endorsed thereon and delivered to the Town Clerk's Office in Johnston Town Hall.

Payments to the contractor shall be made based on the actual quantities delivered and accepted. Quantities specified in this Invitation for Bid are estimated only, and are given for the information of bidders and for the purpose of bid evaluation. They do not indicate the actual quantity, which will be ordered, such volume will depend upon requirements, which will develop during the contract period.

Late bids will be returned to the bidder unopened.

The Town is exempt from State Sales Tax and Federal Excise Tax. Tax exemption Certificate indicating the Town's tax-exempt status will be furnished by the Town of Johnston upon request.

The contract shall be for a period of 3 (three) years. The bid may be renewed by mutual agreement in writing by the contractor and the Town of Johnston. The renewal may be for a period equal to two (2) additional one-year periods.

No materials will be delivered by the vendor without previously receiving a blanket purchase order authorized by the Finance Director indicating availability of funds. To do so will greatly jeopardize payment of invoices.



**DEPARTMENT OF PUBLIC WORKS
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**SPECIFICATIONS
GRAVEL, SAND, AND STONE**

1) Bank Run Gravel

Bank run gravel shall consist of sound, tough, durable particles of crushed or uncrushed gravel, free of loam, clay, vegetable matter or other harmful substances and soft elongated pieces of rock or laminated pieces.

2) Washed Sand

Washed sand shall consist of sound, tough and durable particles containing not more than 3% silt or dust by actual dry weight.

3) Processed Gravel

Processed gravel shall consist of sound durable particles of crushed or uncrushed gravel, free of loam, clay, vegetable matter and soft elongated pieces of rock and shall be.

4) Crushed Stone or Crushed Gravel

Crushed stone or crushed gravel shall consist of clean, sound tough, durable, rock free from loam, clay, vegetable matter, and shall not contain more than one percent (1%) crusher dust by weight.

5) Pea Stone 112" 318" 314" 1-114"

6) Hot Mix Asphalt Class I 1 Mix

Classified as type I-1 and manufactured in accordance with requirements of the Department of Transportation, Division of Public Works, Standard Specifications for Road and Bridge Construction, State of Rhode Island, Revision 1971.

7) High Performance Cold Patch Bituminous Material

The bituminous material shall be either Tuff Patch by Triram Corporation or an approved equal all prepared from a base asphalt stock of either AC-10 or AC-20. Cold Patching Material manufactured in accordance with requirements of the Department of Transportation, Division of Public Works, Standard Specifications for Road and Bridge Construction, State of Rhode Island, Revision 1971

8) Modified Binder

Modified Binder manufactured in accordance with requirements of the Department of Transportation, Division of Public Works, Standard Specifications for Road and Bridge Construction, State of Rhode Island, Revision 1971.

9) Cold Patching Material

Cold Patching Material manufactured in accordance with requirements of the Department of Transportation, Division of Public Works, Standard Specifications for Road and Bridge Construction, State of Rhode Island, Revision 1971.

10) Screened Loam

The material to be furnished shall consist of loose, friable, sandy, screened loam or screened loam topsoil free of a mixture of subsoil, refuse, stumps, roots, rocks, brush, weeds, stones 1" in diameter or larger, and other material which will prevent the formation of a suitable seed bed. Organic matter shall constitute neither less than five percent (5%) nor more than twenty percent (20%) of the loam. The loam shall have an acidity range of approximately 5.5 ph to 7.6 ph.



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11) Loam

The material to be furnished shall consist of loose, friable, sandy, loam or loam topsoil, free of a mixture of subsoil, refuse, stumps, roots, rocks, brush, weeds, and other material which will prevent the formation of a suitable seed bed. Organic matter shall constitute not less than five percent (5%) nor more than twenty percent (20%) of the loam. The loam shall have an acidity range of approximately 5.5% to 7.6%.

If the loam is found unsatisfactory for the intended use, the Town officials may require, as a requisite for acceptance, that the vendor, without additional compensation, add to the loam proposed by him for use such as lime, particular fertilizer, or particular humus as is necessary to render the loam suitable.

12) Screened Loam

The material to be furnished shall consist of loose, friable, sandy, loam or loam topsoil, free of a mixture of subsoil, refuse, stumps, roots, rocks, brush, weeds and other material which will prevent the formation of a suitable seed bed. Organic matter shall constitute not less than five percent (5%) nor more than twenty percent (20%) of the loam. The loam must be screened to 1/4" +or-, or screened to 3/4" +or-.

If the loam is found unsatisfactory for the intended use, the Town officials may require, a requisite for acceptance, that the vendor, without additional compensation, add to the loam proposed by him for use, particular fertilizer, or particular humus as is necessary to render the loam suitable.

13) Rip-Rap

The material for Rip-Rap shall consist of broken stone produced from sound ledge or large boulders with at least three fractured faces on each particle and shall be free from overburden, spoil, shale or organic material. The stone shall have a minimum density of 160 pounds per cubic foot. It shall be angular in shape with its minimum dimension not less than one-third of the maximum dimension. Stone for placed Rip-Rap shall have one flat face and shall be roughly square or rectangular to facilitate laying.

Stone for Rip - Rap shall conform to one of the following classes as specified, and shall be well graded within the size specified:

<u>Class Size</u>	<u>Gradation</u>
A	1 lb. to 100 lbs.
B	5 lbs. to 120 lbs.
C	75 lbs. to 150 lbs.

Fifty percent (50%) by weight of the particles in each of the designated class sizes shall be greater than the average of the weights specified.

Not more than five percent (5%) of the pieces will be allowed to exceed the maximum size. However, in no case shall the maximum sized particle be greater than fifty (50%) of the largest specified, except that large size stone may be allowed in Placed RIP Rap when approved. In addition, not more than five percent (5%) of particles specified shall consist of spalls smaller than half the smallest sized required.



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14) Winter Sand

Sand shall consist of clean, hard, durable particles of crushed and/or uncrushed gravel and shall meet the graduation requirements of the Town of Johnston as follows:

Sieve size: %"

Gradation- % passing: 100

Sieve size: #20

Gradation - % passing: 30-60

Sieve Size: #50

Gradation-% passing 7-30

Sieve size: #100

Gradation -% passing: 3-8

Each bidder for this item must submit a sample of the material not less than 2 containers of c.f. with their bid.

Winter sand deliveries MUST be made within 24 hours of request

Vendor must designate a representative responsible for accepting and scheduling requests for routine and emergency after hour delivery reliably available 24 hours a day, 7 days a week.

CONTACT PERSON

NAME: _____

PHONE# _____

CELL# _____



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BID PROPOSAL

To: Purchasing Agent
Johnston Town Hall
1385 Hartford Avenue
Johnston, RI 02919

Bidder declares that no person or persons other than those named herein are interested in this Bid; that this Bid is made without collusion with any other person, firm, or corporation; and that no person or persons acting in any official capacity for the OWNER are directly or indirectly interested in this BID, or in any portion of the profit thereof.

For furnishing all materials and incidentals required to complete the Work as assigned and as described within the Description of Bid Items, the following Prices:

Construction Materials Bid Worksheet

<u>Item #</u>	<u>Item</u>	<u>Unit</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year3</u>
1	Bank Run Gravel	Delivered CY \$			
		Picked Up CY \$			
2	Washed Sand	Delivered TON \$			
		Picked Up TON \$			
3	Processed Gravel	Delivered TON \$			
		Picked Up TON \$			



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<u>Item #</u>	<u>Item</u>	<u>Unit</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year3</u>
4	Crushed Stone / Gravel	Delivered TON \$			
		Picked Up TON \$			
5	Pea Stone	Delivered TON \$			
		Picked Up TON \$			
6	Hot Mix Asphalt	Delivered TON \$			
		Picked Up TON \$			
7	High Performance Cold Patch-Bituminous Material	Delivered TON \$			
		Picked Up TON \$			
8	Modified Binder	Delivered TON \$			
		Picked Up TON \$			
9	Cold Patching Materials	Delivered TON \$			
		Picked Up TON \$			
10	Screened Loam	Delivered CY \$			
		Picked Up CY \$			



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<u>Item #</u>	<u>Item</u>	<u>Unit</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
11	Loam	Delivered CY \$			
		Picked Up CY \$			
12	Screened Loam	Delivered CY \$			
		Picked Up CY \$			
13	Rip-Rap	Delivered TON \$			
		Picked Up TON \$			
14	Winter Sand	Delivered TON \$			
		Picked Up TON \$			

Bidders may bid on all items or portions of.

The above unit prices and lump sums shall include all labor, materials, equipment, overhead, profit, insurance, and all appurtenances to cover the finished Work of the several kinds called for.

The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving Bids.

Respectfully Submitted:

By: _____
CONTRACTOR DATE

Signature and Title of Authorized Representative