Solicitation Information
January 3, 2017

Addendum #2

RFP# 7551198

TITLE: Electronic Medical Records System Rhode Island Department of Corrections

SUBMISSION DEADLINE: January 23, 2017 at 2:30 PM (ET)

PLEASE NOTE:

PLEASE DISREGARD REQUIREMENT FOR $10,000.00 BID SURETY. THIS IS NO LONGER A REQUIREMENT.

PERFORMANCE BOND IN FULL AMOUNT OF SYSTEM (EXCLUDING MAINTENANCE) REMAINS A REQUIREMENT OF THIS SOLICITATION.

ATTACHED ARE VENDOR QUESTIONS WITH STATE RESPONSES. NO FURTHER QUESTIONS WILL BE ANSWERED.

Gail Walsh

Chief Buyer

VENDOR QUESTIONS RFP#7551198 ELECTRONIC MEDICAL RECORDS SYSTEM RHODE ISALND DEPARTMENT OF CORRECTIONS

Vendor A

1. Whether companies from Outside USA can apply for this?

   (like,from India or Canada)

A. Must have permanent physical presence for both sales and services in USA.

2. Whether we need to come over there for meetings?

A. Yes

3. Can we perform the tasks (related to RFP) outside USA?

   (like, from India or Canada)

A. No

4. Can we submit the proposals via email?

 A. No

Vendor B

Section 3 – Scope of Work on page 7 of the RFP states, "Detailed requirements are defined in the attached Functional Requirements spreadsheet which you must complete if interested in bidding on this RFP." The State of Rhode Island Division of Purchases website (http://www.purchasing.ri.gov/) posts the RFP document, but not the spreadsheet. Could you email us the spreadsheet or post it with the RFP on the website?

   A.   **Disregard, see items listed in the RFP.**

Section 3 - Scope of Work on page 7 of the RFP.

There is a bullet point among the information management needs that lists "Clinical rules and alerts" as an item that needs to be addressed by the EHR. Could you please clarify what the State's expectations and/or requirements are for these rules and alerts?

   A.   **Medication alerts, Countra-Indications, Adverse Reactions, to name a few**

Section 3 - Scope of Work on page 8 of the RFP

"Dental practice clinical support" and "Mental and Behavioral Health practice clinical support" are listed under the section requirements for health care units within correctional institutions and for information technology. What support will be needed for these practices within the EHR?

A. Full support is needed per Scope of Work.

Regarding data hosting, is the State's expectation to have the EHR data hosted at the facilities in the RIDOC, or at the offeror's location?
NextGen has been the eMAR/EHR provider for the RIDOC for several years now. Are you able to discuss the reason(s) why RFPs are being solicited now?

A. Neither, at the State's Computer Center in Warwick, RI

Once the Functional Requirements spreadsheet (referenced in the RFP under section 3 - scope of work, page 7, under "General Scope of Work") is released for review, will a second round of questions be allowed?

A. N/A

Vendor C

Q 1: Can the RFP be provided in a Word document?
A. No

Q2: Initial presentations and RFI were related to an Electronic Medication Administration Record only. Is it the desire of the RI DOC to replace the current Electronic Medical Record?

A. Refer to Scope of Work in RFP.

Q3: Can a sample of Furlough Scheduling Management currently utilized be provided?

A. No

Q4: What lab and X – ray companies will be utilized during the period of the contract?
       Q4a: Can contact information be provided for the respective company?
       Q4b: Can contact information be provided for ACASI?

A. Subject to change

Q5: Is it the desire of the RI DOC to host the software?

A. Yes

Q6: What patient demographics would be returned to INFACTS by the electronic medical record? (Example: Updated weight, scar locations, etc.)

A. No demographics returned.
       Q6a: What record format is used by INFACTS?

A. Flat File that is delivered to an Oracle Table.

Q7: Please describe the network access across the John O. Pastore Complex.
   A. Fiber Optic Network
   Q7a: Does the Complex have wireless access at all patient care/delivery locations?
   A.   No.

Q8: Is the vendor responsible for providing hardware (desktops, notebooks, bar code scanners, printers, document scanners, etc.)? **A. No**
   Q8a: If so, how many work stations would be required?
   A.   N/A

Q9: Is the vendor responsible for any interface development and maintenance fees from third party vendors (lab, x-ray, pharmacy, ACASI)?
   A. Yes. See Scope of Work.

Q9: When will the Functional Requirements spreadsheet be posted?
   A.   Disregard, refer to list in RFP.

Vendor D

I'm reviewing your RFP #7551198 and on page 7 it reference an attached Functional Requirements spreadsheet. Is there a separate spreadsheet with functional requirements or are all the functional requirements in the RFP document? Just want to make sure I'm not missing anything.

   A.   Disregard, refer to list in RFP
   1) The RFP references an attached Functional Requirements spreadsheet. There is no spreadsheet available for download on http://www.purchasing.ri.gov. Are there additional requirements beyond what is included in the RFP pdf?
      A.   Disregard, see list in RFP.
   2) Is RIDOC wanting to have the solution hosted in their datacenter or hosted offsite?
      A.   Data Center.
   3) Will RIDOC please expand on the functionality desired in the Discharge summary and plans requirement?
      A.   No
   4) Will RIDOC please expand on the functionality desired in the Furlough Scheduling Management requirement
      A.   No
   5) Please provide the name of the pharmacy system that the proposed solution will need to interface with.
      A.   No
   6) Please provide the name of the x-ray system that the proposed solution will need to interface with.
      A.   No
   7) Please provide the name of the lab system that the proposed solution will need to interface with.
      A.   No

8) The RFP talks about data conversion. Please provide details of the data that will be required to be converted and the format the data will be in.
A. All data currently housed in the EHR which includes scanned images/documents, reports, customized templates, vital signs and vaccination records, and other data points from last seven years.

Vendor E

Would it be possible to obtain a copy of the Functional Requirements spreadsheet for RFP #7551198 referenced in Section 3, page 7?

A. **Disregard, see list in RFP**

Vendor F

_____ is interested in responding to the above-referenced RFP and in need of clarification for specific items listed within the RFP. Page 8 indicates that the "Application shall not utilize an Oracle-based database". However, Page 9 references that the INFACTS Inmate Tracking System currently utilizes Oracle on the back-end and that "This system will remain in place for the foreseeable future". Taking this into consideration, I am unclear of RIDOC's goal as it pertains to an Oracle database and why such a firm statement has been made. The RFP is also unclear as to whether RIDOC is seeking a vendor-hosted or client-hosted solution. In either environment, the EHR vendor would be maintaining the associated database as part of their maintenance agreement. Any additional information you can provide is greatly appreciated.

A. **Department is migrating away from Oracle Based Systems**

1. _____ is interested in responding to the above-referenced RFP and in need of clarification for specific items listed within the RFP. Page 8 indicates that the "Application shall not utilize an Oracle-based database". However, Page 9 references that the INFACTS Inmate Tracking System currently utilizes Oracle on the back-end and that "This system will remain in place for the foreseeable future". Taking this into consideration, we are unclear of RIDOC's goal as it pertains to an Oracle database and why such a firm statement has been made.
A. **See above**

The RFP is also unclear as to whether RIDOC is seeking a vendor-hosted or client-hosted solution. In either environment, the EHR vendor would be maintaining the associated database as part of their maintenance agreement. Any additional information you can provide is greatly appreciated.

2. Does the RIDOC prefer a vendor hosted solution or client hosted solution in your own local data center?
   A. Client hosted

3. Can the RFP response be emailed rather than mailed or hand delivered in person?
A. No

4. Please give the names of the vendors for the these required interfaces
   A. No.

   a. Lab vendor name:
   b. Radiology vendor name:
   c. Pharmacy vendor name:
   d. HIE name:

5. A Data Conversion Plan is required.
   a. What sources of data require migration to the EMR?
   b. What volume?
A. See answer to Vendor D question 8

6. Can vendors propose a solution with an Oracle database since one is currently being used for the INFACTS Inmate Tracking System?
A. No

Vendor G

1. Oracle-based disqualification:
   If we have a solution that covers 100% of the RFP but a portion involves Oracle, will our response be declared void and non-responsive?
         A. Yes

2. Barcode Requirements:
   Does a successful responder need to include a point-of-care or point-of-administration barcode-assisted medication administration solution (to include a confirmation of the right patient, getting the right dose of the right medication, with 24/7 availability throughout the entire campus)?
         A. Yes

Vendor H

1) We cannot locate the Functional Requirements Spreadsheet that is mentioned on the top of Page 7 of the RFP as being attached. Can you please provide this as soon as possible?
   A. Disregard, see list in RFP

2) Can you provide clarification on the number of Full Time and Part Time staff members for all roles on the listing provided on Page 6 of the RFP?
   A. See RFP, Consulting Staff Varies

3) Confirming that the State of Rhode Island prefers to host the application themselves rather than a vendor hosted solution.
   A. Yes

4) Please discuss the terms of the Bid Bond and the Performance Bond:
   Bid Surety in the amount of $10,000. is <u>not</u> required for this procurement.
   a. Do you accept a bank check or must the bonds be procured from a Bonding Agency? **Performance Bond must be procured from a surety licensed to conduct business in the State of Rhode Island upon the tentative award of the contract pursuant to this solicitation.**
   b. For how long after contract award do you hold a check if submitted by a firm that is not selected as the winning vendor? **Bid Surety is not required.**
   c. How do you deal with the Bid Bond for the winning firm? Is it returned or brought forward against the Performance Bond? **Bid Surety is not required.**
   d. When is the Performance Bond returned? **Performance Bonds are not returned.**
   e. Under what conditions might the Performance Bond not be returned? **Performance Bonds expire after project completion and are not returned.**

5) Can vendors take exception to terms and conditions? **No.**
   a. If vendors do take exception to terms and conditions will they be eliminated from this procurement? **A. Yes**

6) Are you willing to negotiate a final contract with the vendor of choice?
   A. Yes

7) Are you able to share whether or not funds have been allocated for the first year (and any subsequent years of this procurement) and what is that budget figure?
   A. No

8) Will all vendor questions be de-identified when posting on your website?
   A. Yes

9) Is the Department of Corrections currently using a legacy electronic medical record?
   a. If so, what is the name of the incumbent? **A. NextGen/QSI**
   b. Does the Department of Corrections have specific 'pain points' with the incumbent or is this RFP due to a standard contract renewal requirement for competitive bid? **A. N/A**

10) Data Migration Needs: If on a legacy EMR, what is the volume of patient records that will need to be electronically migrated? Number of years of data to be migrated?
    A. **7+ years, approximately 70,000 patient records (electronic); 1,250,000 scanned images plus 400,000 templates and documents.**

11) INFACTS Inmate Tracking product:
    a. Data exchange standard- HL7 or other? **A. No**
    b. Unidirectional or bidirectional to/from the EMR? **A. Bidirectional**
    c. Batch or real-time? **A. Real-Time**

12) In addition to the INFACTS Inmate tracking product, please discuss your additional interoperability needs:
    a. Labs? **A. Yes**
    b. Imaging? **A. Yes**
    c. Procedures? **A. Yes**
    d. Hospital Information System – which ones? **A. RIDOC does not interface with any hospital-based EHRs. Under contract to share data with state-wide Health Information Exchange.**
    e. Unidirectional or bidirectional interfaces for all interfaces? **A. Bidirectional**
    f. HL7 or other format for all interfaces? **A. HL7**
    g. Batch or real-time for all interfaces? **A. Real-time**

13) Do you have an in-house pharmacy? **A. No**
    a. If yes, vendor name?
    b. Do you require an interface to/from the pharmacy to/from the EMR? A. **Yes.**
    c. Please describe interface specifications
       A. Based on HL7

14) BID BOND and PERFORMANCE BOND:
    a. Is a Traveler's Insurance standard Bid Bond form acceptable? **Bid Surety is not required for this procurement.**
    b. If no, please provide all details of what is acceptable and to whom the Bid Bond must be addressed
    c. Please provide written guidelines and requirements for the Bid and Performance Bonds for our legal counsel and insurance agent's review. **Bid Bond is not required. The successful bidder must furnish a Performance Bond in the amount of the system only (excluding maintenance) from a surety licensed to conduct business in the State of Rhode Island upon the tentative award of the contract pursuant to this solicitation.**

15) Can you indicate when we will have access to the Functional Requirements Spreadsheet?
A. Disregard, see list in RFP

16) Can you indicate when we will have responses to questions posted at the procurement website?
A. As soon as possible

Vendor I

1. On page 10 (Section 3 – Scope of Services), a Functional Requirements Spreadsheet is mentioned. We did not receive this attachment with the initial RFP document and are unable to track it down via the Purchasing Website. Is this something you can pass along to our team for completion?
   A. Disregard, see list in RFP

Vendor J

1. The RFP indicates a Surety Bond of $10,000 at time of submission. It also indicates that an additional Surety Bond is also required prior to the issuance of a Purchase Order in the amount of the bid. Surety Bonds for software systems of this type and in this price range are highly unusual. Will this requirement stand, and if so please clarify the amount. We have never heard of a bond that matches the amount of the bid in a software system bid and wanted to be sure we did not misunderstand this. **Bid Surety is not required. A Performance Bond in the amount of the bid for the system only (excluding maintenance) must be furnished by the successful bidder and obtained from a surety licensed to conduct business in the State of Rhode Island.**

2. RFP requires a data conversion plan. Please list the system or systems that are currently being used and that need conversion. **A. NextGen/QSI** Is it currently one system or are there 3 different systems for medical, dental and counseling? **A. NextGen/QSI** If it a vendor system which system and version? If it is an in-house system, what database is it based on and are any of the developers still available for consultation? Are existing charts all electronic or are any of them on paper.

A. 3 Modules: Medical care and behavioral health (along with scheduling) is one component; Dental is a separate component; and Medication Administration Record (MAR) is paper-based.

3. Can you make the RFP available in WORD? Converting PDF documents to word distorts the formatting. It is much easier to accurately maintain the original layout structure of the document and the questions, if we can insert answers directly into the original word document. We will not alter or use the document in any way other than to insert our answers. **No.**

4. How many workstations will be used by the 120 staff on the system.   Please provide the specific count for each type of use. This is important as our pricing is workstation based and varies based on type of use. Counseling workstations for example cost less than medical as they usually easier to support and maintain. Presumably the 1300 workstations and 2200 users mentioned in the IT section covers other systems as well and does not reflect the workstation count for this project. **123**

5. Does the INFACTS system have an existing interface API? **A. Yes.**   If not are there in-house staff that can work with us to develop the INFACTS side of the interface? **A. Yes**

6. Page 7 of the RFP references "the attached Functional Requirements spreadsheet", yet we did not see an attachment. Are we missing a document? We have checked daily since the RFP was released to see if additional items have been posted to no avail.

    A. Disregard, see list in RFP