



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Cowell Jr, John A
 PHONE #: 401-574-8114

CREATION DATE : 22-AUG-16
 BID NUMBER: 7550890
 TITLE: PAPER, SPECIALITY - (MPA # 144)
 BLANKET START : 01-OCT-16
 BLANKET END : 30-SEP-17
 BID CLOSING DATE AND TIME: 12-SEP-2016 11:30:00

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Line	Description	Quantity	Unit	Unit Price	Total
1	THE BLANKET PERIOD IS SCHEDULED TO RUN FROM JULY 1, 2013 - 6/30/2014 WITH TWO (1) ONE-YEAR RENEWAL OPTIONS AT THE SOLE DISCRETION OF THE STATE. ANNUAL INCREASES WILL BE LIMITED TO THE LESSER OF 3% OR THE DOCUMENTED PERCENTAGE INCREASE PER LINE ITEM PASSED TO THE SUPPLIER FROM THEIR PROVIDER(S). QUANTITIES ARE ESTIMATED ANNUAL USAGE. MPA-144 - 10/1/16 - 9/30/17 - .030 CHIP BOARD - 8.5 X 11 - RECYCLED PKG/800 MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Package		
2	MPA-144 - 10/1/16 - 9/30/17 - .030 CHIP BOARD - 8.5 X 11 PKG/800 MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Package		
3	MPA-144 - 10/1/16 - 9/30/16 - .030 CHIP BOARD - 28 X 40 - RECYCLED PKG/800 MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Package		
4	MPA-144 - 10/1/16 - 9/30/17 - .030 CHIP BOARD - 28 X 40 PKG/67 MFG/PROD LINE: _____ MFG/SKU: _____	10.00	Package		

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Line	Description	Quantity	Unit	Unit Price	Total
5	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 2 PART (SETS) 17# 8.5 X 14 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
6	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 2 PART (SETS) 17# 8.5 X 14 COLOR (VARIOUS) - NASHUA MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
7	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 2 PART (SETS) 17# 8.5 X 11 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	62.00	Carton		
8	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 2 PART (SETS) 17# 8.5 X 11 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	32.00	Carton		
9	MPA-144 - 10/1/16 - 9/30/17- CARBONLESS, REVERSE COLLATED, 3 PART (SETS) 17# 8.5 X 11 COLOR	50.00	Carton		

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Line	Description	Quantity	Unit	Unit Price	Total
	(VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____				
10	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 3 PART (SETS) 17# 8.5 X 11 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	13.00	Carton		
11	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 3 PART (SETS) 17# 8.5 X 14 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	12.00	Carton		
12	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 3 PART (SETS) 17# 8.5 X 14 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
13	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 4 PART (SETS) 17# 8.5 X 14 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	15.00	Carton		

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Line	Description	Quantity	Unit	Unit Price	Total
14	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 4 PART (SETS) 17# 8.5 X 14 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	7.00	Carton		
15	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 4 PART (SETS) 17# 8.5 X 11 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	15.00	Carton		
16	MPA-144 - 10/1/16 - 9/30/17 - CARBONLESS, REVERSE COLLATED, 4 PART (SETS) 17# 8.5 X 11 COLOR (VARIOUS) - NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	10.00	Carton		
17	MPA-144 - 10/1/16 - 9/30/17 - CERTIFICATE BOND 25% RAGE EAST CERT BOND ONLY 20# 8.5 X 11 - WHITE COCKLE FINISH RECYCLED FRASER CTN/4M MFG/PROD LINE: _____ MFG/SKU: _____	138.00	Carton		
18	MPA-144 - 10/1/16 - 9/30/17 - CERTIFICATE BOND 25% RAGE EAST CERT BOND ONLY 20# 8.5 X 11 - WHITE COCKLE FINISH FRASER CTN/4M MFG/PROD LINE: _____ MFG/SKU: _____	128.00	Carton		
19	MPA-144 - 10/1/16 - 9/30/17 - #4 OFFSET 60# 11 X 17	2.00	Carton		

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Line	Description	Quantity	Unit	Unit Price	Total
	WHITE REGULAR RECYCLED FRASER CTN2.5M MFG/PROD LINE: _____ MFG/SKU: _____				
20	MPA-144 - 10/1/16 - 9/30/17 - #4 OFFSET 60# 11 X 17 WHITE REGULAR GP CTN2.5M MFG/PROD LINE: _____ MFG/SKU: _____	75.00	Carton		
21	MPA-144 - 10/1/16 - 9/30/17 - #4 OFFSET 60# 8.5 X 11 WHITE REGULAR RECYCLED FRASER CTN5M MFG/PROD LINE: _____ MFG/SKU: _____	130.00	Carton		
22	MPA-144 - 10/1/16 - 9/30/17 - #4 OFFSET 60# 8.5 X 11 WHITE REGULAR GP CTN5M MFG/PROD LINE: _____ MFG/SKU: _____	184.00	Carton		
23	MPA-144 - 10/1/16 - 9/30/17 - #1 OFFSET 60# 11 X 17 VARIOUS VELLUM RECYCLED WAUSAU CTN2.5M MFG/PROD LINE: _____ MFG/SKU: _____	10.00	Carton		
24	MPA-144 - 10/1/16 - 9/30/17 - #1 OFFSET 60# 11 X 17 VARIOUS VELLUM WAUSAU CTN2.5M MFG/PROD LINE: _____ MFG/SKU: _____	30.00	Carton		

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Line	Description	Quantity	Unit	Unit Price	Total
25	MPA-144 - 10/1/16 - 9/30/17 - #1 COVER 65# 23 X 35 WHITE VELLUM RECYCLED CTN500 MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
26	MPA-144 - 10/1/16 - 9/30/17 - #1 COVER 65# 23 X 35 WHITE VELLUM FRASER CTN500 MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
27	MPA-144 - 10/1/16 - 9/30/17 - #1 COVER 65# 23 X 35 VARIOUS RECYCLED FRASER CTN500 MFG/PROD LINE: _____ MFG/SKU: _____	5.00	Carton		
28	MPA-144 - 10/1/16 - 9/30/17 - #1 COVER 65# 23 X 35 VARIOUS FRASER CTN500 MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
29	MPA-144 - 10/1/16 - 9/30/17 - BRISTOL 67# 8.5 X 11 WHITE LONG GRAIN RECYCLED FRASER CTN/2M MFG/PROD LINE: _____ MFG/SKU: _____	3.00	Carton		
30	MPA-144 - 10/1/16 - 9/30/17 - BRISTOL 67# 8.5 X 11 WHITE LONG GRAIN FRASER CTN/2M MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		

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Line	Description	Quantity	Unit	Unit Price	Total
31	MPA-144 - 10/1/16 - 9/30/17 - BRISTOL 67# 8.5 X 11 VARIOUS LG VELLUM RECYCLED FRASER CTN/2M MFG/PROD LINE: _____ MFG/SKU: _____	5.00	Carton		
32	MPA-144 - 10/1/16 - 9/30/17 - BRISTOL 67# 8.5 X 11 VARIOUS LG VELLUM FRASER CTN/2M MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
33	MPA-144 - 10/1/16 - 9/30/17 - INDEX 110# 8.5 X 11 VARIOUS - RECYCLED FRASER CTN/2M MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
34	MPA-144 - 10/1/16 - 9/30/17 - INDEX 110# 8.5 X 11 VARIOUS - FRASER CTN/2M MFG/PROD LINE: _____ MFG/SKU: _____	5.00	Carton		
35	MPA-144 - 10/1/16 - 9/30/17 - 2-PART (2500 SETS PER CTN) 17# 8.5 VARIOUS RECYCLED NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
36	MPA-144 - 10/1/16 - 9/30/17 - 2-PART (2500 SETS PER CTN) 17# 8.5 VARIOUS IMATION CTN/5M	12.00	Carton		

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	MFG/PROD LINE: _____ MFG/SKU: _____				
37	MPA-144 - 10/1/16 - 9/30/17 - 3-PART (1670 SETS PER CTN) 17# 8.5 X 11 VARIOUS RECYCLED NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
38	MPA-144 - 10/1/16 - 9/30/17 - 3-PART (1670 SETS PER CTN) 17# 8.5 X 11 VARIOUS IMATION CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	10.00	Carton		
39	MPA-144 - 10/1/16 - 9/30/17 - 4-PART (1250 SETS PER CTN) 17# 8.5 X 11 VARIOUS RECYCLED NASHUA CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	4.00	Carton		
40	MPA-144 - 10/1/16 - 9/30/17 - 4-PART (1250 SETS PER CTN) 17# 8.5 X 11 VARIOUS IMATION CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		
41	MPA-144 - 10/1/16 - 9/30/17 - COVER STOCK (5,000/CTN) 60# 8.5 X 11 RECYCLED FRASER CTN/2M MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Carton		

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42	MPA-144 - 10/1/16 - 9/30/17 - COVER STOCK (5,000/CTN) 60# 8.5 X 11 FRASER CTN/5M MFG/PROD LINE: _____ MFG/SKU: _____	47.00	Carton		
43	MPA-144 - 10/1/16 - 9/30/17 - COVER STOCK (2,000/CTN) 65# 8.5 X 11 RECYCLED FRASER CTN/2M MFG/PROD LINE: _____ MFG/SKU: _____	5.00	Carton		
44	MPA-144 - 10/1/16 - 9/30/17 - COVER STOCK (2,000/CTN) 65# 8.5 X 11 FRASER REAM MFG/PROD LINE: _____ MFG/SKU: _____	2.00	Ream		

Delivery: _____

Terms of Payment: _____

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Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

MPA BID AWARD (STATEWIDE APPLICABILITY)

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

QUARTERLY REPORTS

REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

QUARTERLY REPORTS

REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this

Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number. Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.