



TOWN OF  
**NORTH KINGSTOWN, RHODE ISLAND**

80 BOSTON NECK ROAD  
NORTH KINGSTOWN, R.I. 02852-5762  
PHONE: (401) 294-3331  
FAX: (401) 294-2436

## INVITATION FOR BIDS

### Contour Rough Mower

Sealed proposals for the above will be accepted in the Finance Department, Town Hall, 80 Boston Neck Road, North Kingstown, RI 02852-5762, until **11:00 a.m. on September 6, 2016**, and will then be publicly opened and read aloud.

NO BIDS WILL BE ACCEPTED AFTER THE 11:00 A.M. DEADLINE.

The bid will be evaluated as to R.I.G.L. 45-55-5. (2) "Competitive Sealed Bidding", and the award shall be made on the basis of the lowest evaluated or responsive bid price.

Specifications may be obtained in the Finance Department or on the web site at [www.northkingstown.org/purchasing](http://www.northkingstown.org/purchasing).

The Town of North Kingstown reserves the right to reject any or all proposals or parts thereof; to waive any formality in same, or accept any proposal deemed to be in the best interest of the Town.

The Town of North Kingstown will provide interpreters for the hearing impaired at any pre-bid or bid opening, provided a request is received three (3) days prior to said meeting by calling 294-3331, ext. 145

Purchasing Agent,  
Haley Lattinville

## SELECTION CRITERIA

The bid will be evaluated as to R.I.G.L. 45-55-5(2) "Competitive Sealed Bidding," and the award shall be made on the basis of the lowest evaluated or responsive bid price.

The following factors will be considered in determining the lowest evaluated or responsive bid price:

Bid Price;

Meets or exceeds bid specifications;

Delivery date;

Warranty/Guarantee;

Item bid to be NEW- No demonstrators, used or prototypes will be accepted;

Authorized Dealer for the manufacturer of the item being bid;

Past experience of vendor's performance with Town;

Past performance by brand name bid;

Early payment discount.

## SELECTION CRITERIA

### TOWN OF NORTH KINGSTOWN, RHODE ISLAND INFORMATION FOR BIDDERS

#### ARTICLE 1. RECEIPT AND OPENING OF BIDS

Sealed bids must be submitted in SEALED ENVELOPES, addressed to the Finance Department, Town Hall, 80 Boston Neck Road, North Kingstown, Rhode Island 02852, and clearly marked with the name of the item bid, and the date and time of opening. Bids will be received by the Francine Hall up to the specified time as noted on the Invitation To bid, and publicly opened and read aloud at the specified time.

Proposals submitted for a specified item must not be combined under the same cover with any other bid item.

It is the bidder's responsibility to see that his bid is delivered within the time and at the place prescribed. Proposals received prior to the time of opening will be securely kept unopened. No responsibility will attach to any officer or person for the premature opening of a proposal not properly addressed and identified.

Any bid received after the time and date specified shall not be considered, by messenger or by mail, even if it is determined by the Town that such non-arrival before the time set for opening was due solely to delay in the mails for which the bidder is not responsible. Conditional or qualified bids will not be accepted.

#### ARTICLE 2. PREPARATION OF BID

Each bid must be submitted on the prescribed form. All blank spaces for bid prices must be filled in, in ink or typewritten, both in words and figures. Erasures or other changes must be explained or noted over the signature of the bidder.

Each bid must be submitted in sealed envelopes, clearly labeled, so as to guard against opening prior to the time set therefore.

The Town may consider any bid not prepared and submitted in accordance with the provisions hereof and reserves the right to reject any or all proposals in whole or in part, toward any item, group of items, or total bid; to waive any technical defect or formality in same, or to accept any proposal deemed to be in the best interest of the Town.

In the event more than one item is requested and/or listed on the Proposal Form, bidders may bid on any or all items. The Town reserves the right to make award on an item for item basis or aggregately, whichever may be in the best interest of the Town.

#### ARTICLE 3. TELEGRAPHIC MODIFICATION

Telephonic, telegraphic or oral bids, amendments or withdrawals will not be accepted.

#### ARTICLE 4. WITHDRAWAL OF BIDS

Bids may be withdrawn personally or by written request at any time prior to the time specified for the opening. Bids may be modified in the same manner. Negligence on the part of the bidder in preparing the bid confers no right of withdrawal or modification of his bid after such bid has been opened.

#### ARTICLE 5. QUALIFICATIONS OF THE BIDDER

The Town reserves the right to request each bidder to present evidence that he is normally engaged in purveying the type of product or equipment bid on. No bid shall be considered from bidders who are unable to show that they are normally engaged in purveying the type of product or equipment specified in the bid proposal.

To receive full consideration, the bidder must submit literature and necessary details, when applicable, on the material or service he proposes to furnish in order that the Town may have full information available when analyzing the proposals.

## ARTICLE 6. OBLIGATIONS OF THE BIDDER

At the time of opening of bids, each bidder will be presumed to have inspected the Specifications and Contract Documents (including all Addenda) which has been sent to the address given by such bidder. The failure or omission of any bidder to receive or examine any form, instrument, or document or to inspect any item specified as a Trade-in shall in no way relieve any bidder from any obligation in respect to his bid.

Any exceptions or deviations from the provisions contained in this specification must be explained in detail and attached to proposal. If such deviations do not depart from the intent of this notice and are in the best interest of the Town, the proposal will receive careful consideration.

## ARTICLE 7. "OR EQUAL" BIDDING

The Town intends to permit liberal scope in bidding and specifically does not intend to limit bidding to any one make or model. Whenever a material, article or piece of equipment is identified by reference to manufacturers' or vendors' names, trade names, catalogue numbers, etc., it is intended merely to establish a standard; and any proposed material, article, or equipment of other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided it is in the opinion of the Town to be of equal substance and function.

## ARTICLE 8. PRICES

Bidders shall state the proposed price in the manner as designated in the Bid Proposal Form. In the event that there is a discrepancy between unit prices and the extended totals, the unit prices shall govern. In the event that there is a discrepancy between the price written in words and written in figures, the prices written in words shall govern.

In the event a column headed "Vendor's Offering" is provided in the bid proposal, enter your offering, compliance or non-compliance in each space. DO NOT enter dollar amounts.

The prices in this bid shall be irrevocable for ninety (90) days, or until the bid is awarded by the Town Council. After award by the Town Council, said prices shall then remain firm for the duration of the Contract.

## ARTICLE 9. TAX EXEMPTIONS

The Town is exempt from payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30 Para. I, as amended. The Town is exempt from payment of Federal Excise Taxes. The prices bid must be exclusive of taxes and will be so construed. Exemption certificates will be completed as required by the successful bidder.

## ARTICLE 10. DELIVERY

Delivery shall be F.O.B. North Kingstown, Rhode Island or as specified on the Bid Proposal Form.

## ARTICLE 11. LAWS, ORDINANCES AND CODES

All applicable Federal and State Laws, Ordinances and Codes of the Town of North Kingstown and regulations of all authorities having jurisdiction over this Project shall apply to this contract the same as though written herein in full.

The Town of North Kingstown will not award the Contract to any Contractor who is, at the time, ineligible under the provisions of any applicable regulations issued by the Secretary of Labor, United States Department of Labor, or is not qualified under applicable Ordinances of the Town of North Kingstown, or the laws of the State of Rhode Island.

## Specifications – Riding Contour Rough Mower

These specifications describe a Kubota WG972-GL 4500Z Compact Tractor to be used around the greens and tees and are intended to set minimum qualifications. Any make and model that meets or exceeds these specifications will be given equal consideration, provided adequate information is included with the bid return. We will be purchasing one of these mowers.

### Meets Specifications

		Yes	No
<b>Engine:</b>			
Type	Kubota 4500Z WG972-GL, 3 cylinder		
Horsepower	32.5 Horsepower		
Peak Torque	50.6 foot-pounds		
Engine Disp	962 cc		
Cooling System	Liquid		
Fuel Capacity	6 gallons, gas/propane		
<b>Speed (Max):</b>			
Drive	AWD		
Travel Low Range	5 MPH		
Travel High Range	10 MPH		
Reverse	4-8 MPH		
<b>General</b>			
Turning Radius	39 inches		
Ground Clearance	5 inches		
Spindles	Field serviceable with top grease fittings		
Oscillation amount @ wheel	7.5 inches		
<b>Tires</b>			
All Terrain	22x12-8		
Turf	22x11-10		
Bar	21x11-8		
<b>Reels and Blades</b>			
Cutting Positions	12 cutting height adjustment multi-point, ¼ inch increments		
Number of Blades	(3) 15” right hand low lift, (3) 15” left hand low lift		
Deck	Front mount, 3 deck system with 4 front flat-free tires and 3 full rear rollers, multi-gauge construction		
Height-of-Cut	¾ inch -3.5 inch		
Overall Cutting Width	83 inches		
<b>Dimensions</b>			
Weight	1655-1750 pounds		
Length (ROPS up)	81.5 inches		
Height (ROPS up)	68 inches		
Wheelbase	45 inches		
Width	48.5 inches		

VENDOR SIGNATURE: \_\_\_\_\_

TOWN OF NORTH KINGSTOWN, RHODE ISLAND  
PROPOSAL FORM

To: Town of North Kingstown  
80 Boston Neck Road  
North Kingstown RI 02852-5762

**I, (We), the undersigned, agree to furnish to the Town of North Kingstown, Riding Contour  
Rough Mower 4500Z Compact tractor, KN Kubota WG972-GL  
according to the specifications:**

PRICE EACH:

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_  
(Price in words) (Price in figures)

TOTAL NET BID PRICE \$ \_\_\_\_\_

Warrantee/Guarantee: \_\_\_\_\_

DELIVERY DATE: \_\_\_\_\_

TERMS: \_\_\_\_\_

DISCOUNT FOR EARLY PAYMENT: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

SIGNATURE: \_\_\_\_\_

\_\_\_\_\_

(Please print name and title)

TEL: \_\_\_\_\_ DATE: \_\_\_\_\_